

FORM 18

Daily Statement
of Business

AS SHOWN BY

NATIONAL CASH REGISTER

The National Office Register



No. 598 Electrically Operated

TOTAL	\$8000	\$800	\$80	\$8	\$0	9
BANK DEPOSITS	\$7000	\$700	\$70	\$7	\$0	8
CHECKS DRAWN	\$6000	\$600	\$60	\$6	\$0	7
GOODS PURCHASED	\$5000	\$500	\$50	\$5	\$0	6
BILLS PAID	\$4000	\$400	\$40	\$4	\$0	5
CASH	\$3000	\$300	\$30	\$3	\$0	4
REC'D ON ACC'T	\$2000	\$200	\$20	\$2	\$0	3
CHARGE	\$1000	\$100	\$10	\$1	\$0	2
PAID OUT	\$0000	\$000	\$00	\$0	\$0	1

Mechanically printed and added records are much more positive than written records. A mechanical check on your business prevents many mistakes which would otherwise be overlooked. The fact that a proprietor or manager of a business can read final results from one of our office registers means that with no detail work he can have full information about his business, and thereby be in absolute control of it.

No. of No Sales		Total No. of Customers				Turn-to-Zero Counter				Reel Counter			
Classification	No. of Transactions	CASH SALES				No. of Transactions	CHARGE SALES						
		Clerks' Totals		Totals to Date			Clerks' Totals		Totals to Date				
Clerk A	Forward									Forward			
	Today									Today			
Clerk B	Forward									Forward			
	Today									Today			
Clerk D	Forward									Forward			
	Today									Today			
Clerk E	Forward									Forward			
	Today									Today			
Clerk H	Forward									Forward			
	Today									Today			
Clerk K	Forward									Forward			
	Today									Today			
Clerk L	Forward									Forward			
	Today									Today			
Clerk M	Forward									Forward			
	Today									Today			
Clerk N	Forward									Forward			
	Today									Today			
GRAND TOTALS		Daily Total		Grand Total to Date		GRAND TOTALS		Daily Total		Grand Total to Date			

NOTE—To get Daily Totals post and add today's sales, then post sales brought forward

SUMMARY

Paid Out	Forward					TOTAL SALES, CASH AND CHARGE, TO DATE			
	Today					Cash			Total
Rec'd on Account	Forward					Charge			
	Today					TOTAL CASH RECEIVED TO DATE			
BANK ACCOUNT						Cash Sales			Total
						Rec'd on Account			
Bank Balance Br't Fwd.						OUTSTANDING ACCOUNTS			
Deposits Today—Add						Unpaid Charge Sales Br't Fwd.			
Total						Charge Sales Today—Add			
Checks Drawn Today—Subtract						Total			
Bank Balance to Date						Rec. on Account Today—Subtract			
TOTAL CASH ON HAND						Unpaid Charge Sales to Date			
Bank Balance						Allowances Today—Subtract			
Cash in Store						Net Unpaid Charge Sales to Date			

REMARKS: