

L.O.G.I.S. IMPLEMENTATION MANUAL

PAYROLL SYSTEM

1. OUTPUT Reports and enquiries
 Balancing of reports
2. FILES Contents of files
 Creation and maintenance
3. INPUT 70 Source of input
 Posting procedures
 Processing sequence
4. END OF MONTH AND END OF YEAR PROCESSING
5. BACKUP AND RECOVERY
6. MANUAL CONTROLS Disc pack register
91. 7. IMPLEMENTATION SCHEDULE
 Duties to be performed
 Allocation of staff
 Time schedule